

Minutes of the EB meeting 2022-07 on 7 December 2022

Time/place of the meeting: 7 December ~14:00h at SCNAT

At 13h00: Restaurant Della Casa, Schauplatzgasse 16, 3011 Bern

Indico: <https://indico.cern.ch/event/1223958/>

Present: Michele Weber (Chair, MW), Gino Isidori (GI), Ben Kilminster (BK), Tobias Golling (TG), Paolo Crivelli (PC), Michael Spira (MS) and Angela Benelli (Admin, AB)

1. Agenda. Approved.

2. Apologies. None.

A. Administrative items

3. Minutes of the last meeting (2022-05).

Approved. They will be published on the [CHIPP website](#).

4. List of Actions

The items here will be discussed during the meeting.

5. Next EB meetings, and Board meeting.

EB2023-01: 27 February 2023, 14h00. ZOOM.

EB2023-02: 21 April 2023, 14h00. ZOOM.

Board 2023-01: 10 March 2023, 13h15. SCNAT (TBC)

B. Items for discussion

6. Nomination of the R-ECFA representative and ECR ECFA Panel

The EB discusses the nominations received. MW will contact the candidates to discuss who would like to stand for election. The EB discusses the names of candidates to send to the ECFA Early-Career Researchers (ECR) Panel; BK will contact the final candidates to confirm their availability.

7. FLARE Prioritization document update

MW explains that CHIPP should send an updated prioritization document to SERI by the end of the year. MW reminds the EB of the decisions taken by the Board during the meeting in the autumn 2020 ([minutes B2020-03](#)). This update regards only the projects in the fair-share category. The whole CHIPP priority was decided for the full FLARE cycle (2021-2024); the Board decided to maintain the uncuttable / flagship / fair-share categories to maintain the funding values stated in the [original document](#). The priority update regards only the projects in the fair-share category. As decided by the Board already in 2020, the EB will add the NA64 project and will state that DAMIC and SHIP are not submitting requests in 2022.

MW will edit the new version of the document, send it to the EB for approval and then send it to SERI.

8. CHEF document(s)

The CHEF document has been edited on Overleaf; it is almost complete to be signed off and sent to the Board for finalizing the interest in the projects and for approval. The PIs will then be able to use it as a base to ask for funding. The EB decides to propose a governing structure for CHEF to submit to the Board in March for the first meeting of 2023. This will be a strong starting point for organizing the CHIPP Roadmap update chapter on FCC.

MW will add an update of the accompanying CHEF overview doc.

9. Summary of proposed activities

MW summarizes the main items to work for the next year of the new EB:

CHEF: the EB has already discussed the state of the two documents.

Third-party funding Working Group: The Board proposed during the last (2022-03) meeting the possibility of adding to the FLARE funding requests the person-power request associated with the project. The EB decides to write a proposal to discuss again at the first EB meeting in 2023. BK oversees the drafting / writing of the proposal.

Computing: SwissUniversities will fund through EnhanceR the Swiss EGI membership with the 10% salary to organize it. The EB proposes that CHIPP sign the contract (CSCS-CHIPP) on the condition of more formal accountability and reporting. MW reports on the planned review of LHConCray (Alps) in 2023.
The EB proposes SNSF and SERI review the computing grants.

Roadmap & FLARE for future 29-32: the timetable added here below will serve the EB to organize the future appointments to prepare the CHIPP Roadmap input for the SERI Roadmap 2029-32. The last CHIPP Roadmap covers the projects up to 2025 and beyond, so already covers the long-term view. An update document, short, should be enough. The update should concentrate on the FCC/CHEF project, on the just approved HiMB in PSI and, on the fixed target projects like SHiP. Marc Türlér (SCNAT) told the EB that the deadline for the CHIPP Roadmap is the summer 2024.

The EB decides that the Board will have a first discussion about the Roadmap organization at the Plenary 2023 in June. In spring 2024, the EB will organize a Workshop to finalize and edit the prioritization and the updated Roadmap. The new FLARE prioritization document should be sent to SERI in November 2024.

Outreach/Education: AB reports on the last EPPCN meeting ([link](#)). AB will join the Environment WG. Angela, Katharina Müller and Elena Graverini had a meeting in CERN where they discussed the plans for the future campaigns in collaboration with CERN. In February 2023 there will be the Women in Science campaign. The 5 June is World Earth Day. For this occasion, CHIPP would like to collect posts and actions on Sustainability and the Environment strategies set up in the Swiss Institutes.

The EB warmly thanks Michele Weber and Gino Isidori for their strong involvement and precious input, collaboration and advice during the many years of their presence on the Executive Board.

C. Items for information

8. Status of recent & future meetings

15-20 January 2023

CHIPP Winter School – Laukerbad – Hotel Regina

14-16 June 2023

CHIPP Board/Plenary – Sustainability Workshop – Sursee Campus