minutes of the EB meeting 2018-04
on 15 June 2018

Time/place of the meeting: Wednesday, 15 June 2018, 13:30, SCNAT (room Jungfrau), Laupenstrasse 7, Bern
Participants: Günther Dissertori (GD), Tatsuya Nakada (TN, chair), Adrian Signer (AS)
Michele Weber (MW) and Angela Benelli (AB, administrator).

1. **Agenda**
   The agenda is agreed.

2. **Apologies**
   None.

A. Administrative items

3. **Minutes** of the last meeting (2018-03) → document

   AB→ wait for the final corrections before publishing it.

4. **List of Actions**
   Many items are in common with the current EB agenda.

5. **Next EB meetings**
   - EB 2018-05 Friday 31 August 13h30 EPFL
   - EB 2018-06 Wednesday 3 October 10h15 BERN
   - EB 2018-07 Monday 26 November 10h15 BERN

B. Items for discussion

6. **Nominations within CHIPP**

   - Strategy Secretary position at CERN. This has been settled now: The CHIPP Chair, Tatsuya Nakada, got 24 votes in favour and was nominated to SERI. SERI acknowledged the nomination and this will be proposed to the September Council meeting at CERN.

   - Swiss Delegate to the CERN council. CHIPP needs to provide two candidates to SERI without expressing a preference, SERI will take the final decision. Two CHIPP Board Members have received nominations and are ready to be nominated (in alphabetical order: G. Dissertori, G. Iacobucci)

   - ACCU. The nominated candidate is willing to accept the position and has already sent a CV.

   - RECFA/PECFA. A suitable candidate for the PECFA has been identified, who should send a CV. For the RECFA two candidates have sent their CVs, the other candidates are still considering whether or not to accept the nomination.

   - EB. Two candidates are willing to be EB members. They have already sent their CVs.

   - Pillar moderators at the SWICH2 Workshop. TN has sent a request for ratification by the Board for the proposal to have R. Wallny for pillar 1, M. Weber for pillar 2, R. Durrer for pillar 3. They all

accepted, R. Durrer will be able to start only from July. The result of the ratification by the Board is: 3 positive answers 0 negative answers.

TN will meet them to discuss the preparatory documents to present at the SWICH2 Workshop. They will be asked to take also into account the financial constraints. An idea of the CHIPP Flare table requests for beyond the year 2021 is now available and some conclusions can be made assuming the current level of financing is continued. The three pillar moderators will be invited to present status reports at the board meeting in August.

7. Preparation Workshop September

There are several issues to be fixed:

- Invited speaker: a possibility would be to invite Claude Vallée from the Physics Beyond Colliders study group. MW suggests inviting somebody from a Japanese agency that could present the possibilities and advancement of ILC and HyperK. However, it was not clear whether inviting external speakers would be necessary since the purpose of the second workshop is to reach Swiss consensus. On the other hand, inviting the SERI is important.

> TN→ will invite Bruno Moore from SERI

- The SWICH2 web page has been prepared with a preliminary agenda:
  Indico address → https://indico.cern.ch/event/733021/overview
  The registrations will be open next week.

- To evaluate the cost of the Workshop we have estimated 60 participants. Since the meeting is only for two days and it is likely that there will be an evening discussion, the EB decides to propose a unique registration fee for the full Workshop, from the morning of 13th September, to the afternoon of 14th September. The only difference in the fees will depend on single or double room choice and will be between 100-150 CHF. In case some participants would like to stay the night before the meeting Angela will inquire and book the accommodation. The invitation to participate is for Board members only, however if a Board member considers that somebody else should be invited, particularly the senior members of the group, then we will extend invitations individually.

8. Flare Tables Updates

TN presents the received updates for the Flare Tables.

For the requests for 2019-2020, around 8M CHF should be available for us after subtracting the Astronomy projects. At the moment, the total request from CHIPP is around 11.5M CHF, it's preliminary since in this sum are included some requests that are not yet finalized. It will be necessary to have some further discussions.

For the neutrino pillar, the PIs had a meeting and the requests are consistent with the published White Paper with some minor additions. The requested amount for DUNE includes the cost of a prototype (R&D) at CERN. The NA61 request will go to zero; T2K will be continued by the three groups: Geneva, ETHZ and Bern. There are two big requests from T2K: one for maintenance of the near detector magnet, and another for the near detector upgrade.

For DUNE in general, no delay is expected in the planning for the next 5 years. DUNE Near Detector, DUNE and SBN will all be included in the same Flare Table.

The summary of the Flare Tables should be distributed to the Board at the beginning of August. It is important to add in the summary information also the number of scientific staff in each experiment, categorized as Professors, Senior scientist, Postdoc, PhD (without the subdivision on the funding agencies) and to specify the fraction of the total collaboration contributed by the Swiss researchers in each project.

For the discussion it will be more efficient to have a dedicated meeting with the Flare PIs in October.

> AB → Propose different dates via a Doodle.

9. Agenda of the Board meeting

The Board agenda for the August meeting at the EPFL in Lausanne is discussed. It will be sent to the Board by the 15 August.

10. Agenda of the Plenary meeting

The agenda for the August Plenary meeting at the EPFL in Lausanne is discussed. It will be sent out by the 7 August.

11. CHIPP Prize

The CHIPP Prize ceremony will take place on Wednesday 29 August at 10h50, the talk for the CHIPP prize is scheduled for Thursday 30 August at 11h20 and will be 30 minutes long.

AS reports on the selection procedure. This year there were 5 applicants but only 4 sent the full documentation. The selection committee consists of four members and each of them provided points for all candidates: for the CV (out of 30), for the letter (out of 30) and for the thesis report (out of 40). Usually this procedure eliminates several candidates but not this year. The committee decided then to make a Skype interview with each of them. They were all very good. The CHIPP prize committee chose one candidate to be awarded the prize and the EB approved.

AS→ Inform the winner and the other ones.

12. SERI input to the 2021–2024 message to parliament

MW reports on the input to the Swiss Research Infrastructure Roadmap. For this round, only the neutrino input is requested. The deadline is set for the end of July. The neutrino PIs held a meeting to discuss the procedure they will have to follow. It's divided into two parts: first they will have to present the total amount of funding requested and second, they need to prepare a document of 1000 words to support and motivate the request. MW was asked by the SERI to prepare the document, Antonio Ereditato will prepare the numbers. These inputs will be circulated between the Neutrino PIs and then sent to SERI. The request should be around 10M CHF.

MW asks the EB if apart from the neutrino request there is nothing else to be submitted. For the last round, it was necessary to provide the full FLARE table as part of the input for the roadmap 2017-2020. TN considers that this is not necessary.

13. Computing Group issues

TN suggests inviting C. Grab at the next EB meeting to have a discussion with him about the Computing Board issues. One issue will be to select a new Chair for the Computing Board, GD will investigate the matter with R. Wallny.

AB→ Invite C. Grab to the next EB meeting
GD→ investigate the matter of the new candidate for the Computing Board with R. Wallny

C. Items for information

14. New Honorary Members

This year we have two candidates to become Honorary members, Ulrich Straumann and Alain Blondel.

15. Plenary TASK program

AB presents the updates for the TASK programme at the SPS/CHIPP annual meeting. The printed version has been released today, TASK has around 60 Talks divided into sessions with the collaboration of L. Rivkin and A. Schopper.

Next year CHIPP will hold the Plenary meeting alone (no with SPS) and it will be possible to have the meeting at the end of June, beginning of July when the schools are still not on holiday. It will be a two and half day meeting.

AB → will send the Doodle for preferences.

17. CHIPP database migration from Zurich to SCNAT

AB reports about the meeting she had with Roland Bernet and the IT people from the SCNAT on Tuesday in BERN. The discussion was focused on the CHIPP requests and the possibilities available at the SCNAT for a new Database. The SCNAT accepted the CHIPP requests, Roland and Stefan Schmidlin (SCNAT IT) will take care of it. The 1st version will be released by the end of June and the final one by September. There is only the issue of Privacy and Data Protection to finalise. The SCNAT doesn't want to be responsible for our data, so there is the necessity to stipulate a contract between CHIPP and the SCNAT to release them from this legal responsibility. From our side we will need to have a consensus from the CHIPP members to use their data.

Gender, office telephone and professional email are sensitive information, we need to evaluate whether to make them public or not. For the moment we hide this information in the online database. The EB thinks that phone and email should be visible. In any case we need the members' consensus to insert all the data in the database. The legal office of the SCNAT will be able to give us some advice on how to proceed.

18. Status of recent & future meetings

Sunday, 12 August 2018 - Saturday, 18 August 2018
Zuoz Summer School
Tuesday, 28 August 2018
CHIPP Board meeting, EPFL
Tuesday, 28 August 2018
CHIPP Plenary meeting, EPFL
Wednesday, 29 August 2018 - Friday, 31 August 2018
SPS/CHIPP Annual meeting 2018, EPFL
Thursday, 13 September 2018 - Friday, 14 September 2018
Strategic Workshop II
Thursday, 11 October 2018
CHIPP Board meeting, SCNAT
Sunday 3 February – Friday 8 February 2019
CHIPP Winter School, Engleberg (CH)

The Chair closes the meeting at 15h30.
Minutes written by Angela Benelli.