

Minutes of the EB meeting 2023-01 on 27 February 2023

Time/place of the meeting: Monday, 27 February 2023, 14h00-16h00

Indico: <https://indico.cern.ch/event/1257262/>

Present: Ben Kilminster Chair (BK), Tobias Golling (TG), Paolo Crivelli (PC), Michael Spira (MS) and Angela Benelli (Admin, AB)

1. Agenda. Approved.

2. Apologies. None.

A. Administrative items

Minutes of the last meeting (2022-07)

Approved. The EB minutes will be published on the CHIPP website, www.chipp.ch

List of Actions

The items here will be discussed during the meeting.

Dates of next 2023 EB meetings:

21 April 14h ZOOM

31 May 15h ZOOM

Dates of the next Board meetings

14-16 June 2023 Sursee

Propose the 19/20/21 October 2023 to the Board → Doodle [AB]

B. Items for discussion

1. Annual Accounts 2022

AB reports on the status of the CHIPP account. AB and Susanne Hodler (SCNAT) did the accounting independently for 2022 and found the same result: a deficit of 3330 CHF. On 28 February there will be the official audit. CHIPP reports a deficit, which is smaller than the previous year and below the budgeted one (5500 CHF). The Accounting and the first version of the Annual Report 2022 will be presented at the CHIPP Board 10 March 2023. AB is still waiting for input from Bern and Basel University.

AB will submit for approval to the Board the CHIPP activities for the year 2024. This will allow plenty of time to prepare the funding request for the SCNAT (August 2023).

2. Functions and Tasks within CHIPP

Several CHIPP functions need to be renewed for the year 2024; the EB will ask for the approval of the Board (10 March) to send the request for nominations after having asked the actual representatives if they are willing to continue.

- CHIPP EB vice-chair T. Golling extended
- Graduate students education coordination, CHIPP PhD School M.Spira and P.Crivelli
- CHIPP Account Auditors S.Braccini extended
- IPPOG member K. Müller extended
- EPPCN member A. Benelli extended
- Restricted-ECFA the EB have already received nomination

- Observer in the CSR X.Wu extended
- APPEC General Assembly sci. delegate X. Wu would like to step down; the EB will ask for nomination

AB will send the invitations to the retiring CHIPP members to become Board or Plenary Honorary members.

3. Preparation for the Board 2023-01 (10 March 2023)

The EB prepares the agenda for the next Board meeting.

- Closure of the CHIPP Accounts, Annual Report 2022
- CHIPP functions and tasks to prepare for election during the June Board
- FLARE Table updates, collect info on 2022 results and future in tables
- Initiate discussion priority for FLARE roadmap
- Infrastructures 2029-2032 (should not be 2025-28 ERI Dispatch ?), in view of SERI Roadmap 2023 ([link](#))
- SPS/CHIPP Annual meeting organization (Basel)

4. Flare

The EB collected some feedback from the PIs who submitted a funding request in Nov 2022 and participated in the FLARE interview in January 2023. The feedback was positive and the interviews were conducted in a proper and professional way. The questions were relevant; it was very helpful to have such an interview since it allows the PI's to reply to comments from the reports of the external reviewers and things that might not be clear to the panel in the proposal.

One point to consider is to add to the CHIPP Chair introductory presentation to the FLARE panel the detailed description of the "Matching funds". These include costs of institute person-power, costs of R&D, local investments in research infrastructure and SNF salaries,

5. Tier2 computing

BK reports on the updates to the CHIPP Computing.

General status with CSCS (Swiss National Supercomputing Center) is improving; new computing board (since May 2021) members are:

- CMS experiment: Clemens Lange (PSI)
- LHCb experiment: Lesya Shchutska (EPFL)
- ATLAS experiment: Steven Schramm (UniGe)

These are the main points of discussion:

- FLARE provides payments (1 MCHF per year)
 - 650 kCHF hardware / 350 kCHF salaries
- We currently have a cooperation agreement for 2023-2024
- We want to make sure the new system (ALPs) is working before continuing CSCS contract EGI (European Grid Infrastructure) handles grid organization.
- Switzerland owes a membership fee.
- Plus 10% of FTE. Swiss Universities finally agreed to pay.
 - 10% FTE funding still unknown
 - Possibly CSCS can pay (they paid last year)
 - Possibly Swiss Universities
 - Possibly Bern (have helped in the past)
 - CMS Tier 3: CHIPP helps PSI in the transition of CMS Tier-3 to CSCS
 - EB write a letter to the director of CSCS.

6. FCC/CHEF

CHIPP overleaf document is complete in the different sessions, the content should now be edited to make it more homogeneous in style; the references should be added. BK is taking care of it.

Plan forward:

- send to CHIPP board for comments.
- at the CHIPP board in March the EB will ask for endorsement of the CHEF document
- discuss at the Board if the document will be restricted for CHIPP internal use or made public

7. Third party funding WG

BK reports on the discussion with Johan Chang (SPS), Thierry Giamarchi about a common letter to SNF. Thierry is drafting a letter, and CHIPP expressed interest in reviewing the letter, which will be discussed at the EB and afterward at the CHIPP Board.

8. Roadmap updates

The EB discusses the strategy to follow for the delivery of the Roadmap update in the Summer/Fall 2024 to the SCNAT. This Update will be used as input to the SERI roadmap for the 2029-2032 period. Since the CHIPP roadmap written in 2020 covers the period beyond 2025, a few pages of update should be sufficient. Comparing the timeline we followed during 2018-2020 for the delivery of the CHIPP Roadmap, the EB decides to submit the following plan to the Board:

- Today (EB): discuss editors of sections; BK will contact those previously responsible to ask for their availability. PC and TG proposed to step in for the low and high energy part and MS for the Theory in case the previous editors would prefer not to continue. BK will take Rainew Wallny's role of coordinator.
- March CHIPP board: endorse editors for sections.
- March 31st: organization of roadmap discussed among all fields: SCNAT, physics (beyond just particle), biology, chem, etc...
- March to June: section editors collect preliminary input.
- June to December:
 - ➡ Each individual pillar has meetings with community.
 - ➡ Meetings with editors & EB
 - ➡ Some writing done to discuss at workshop
- January/February 2024: workshop
 - ➡ Outcome of groups discussed.
- Feb - June: writing of sections.
- July: editing.
- ~August 2024: submitted to SCNAT for formatting.

9. SCNAT IT

Angela has asked the SCNAT IT to have a space available to store the CHIPP documents since the CHIPP beginning (2003)

The SCNAT cloud space is available; it should be accessible by a second person in case of necessity.

C. Items for information

10. CHIPP Winter School 2023

A slide will be prepared for the CHIPP Board.

11. CHIPP Prize schedule & Committee

The [Prize announcement](#) has already been sent to the CHIPP members (30/01/2023).

12. CHIPP Plenary meeting 2023 – organization

Armin Ilg and Robert Mihai-Amarinei have been invited to present the Workshop organization at the Board in March. The [Indico website](#) of the Workshop is ready and the registration are open.

13. Zuoz PhD school

A slide will be prepared for the CHIPP Board.

14. EPPCN campaigns – Women's day - Environment/Sustainability

AB reported the success of the Women in Science Day, 11 February. EPPCN is proposing a campaign on Environment and Sustainability in Particle Physics, 5 June.

15. Status of recent & future meetings

10 March 2023

CHIPP Board meeting Bern 14h00

14-16 June 2023

Board/Plenary Annual meeting – Sustainability Workshop

September 2023

SPS/CHIPP/OPG Annual meeting