

Minutes of the EB meeting 2021-04 on 26 May 2021

Time/place of the meeting: 26 May 9:00h, Video Conference via ZOOM

Indico: <https://indico.cern.ch/event/1042108/>

1. **Agenda.** The agenda is approved.
2. **Apologies.** None.

A. Administrative items

3. **Minutes** of the last meeting (2021-03)
4. **List of Actions**
5. **Next EB meetings**

23 June 12:00 via ZOOM.

B. Items for discussion

6. CHIPP Board/Plenary Organization

Armin Fehr joins the meeting to present the Young Researchers Event.

The EB discusses the organization of the technical equipment to bring to Spiez. Mauro Donega has agreed to help Rainer Wallny and Angela; he will be at the Hotel Seaside as of Wednesday. We should ensure the connection between the two conference rooms and the ZOOM connection to the outside world to allow speakers who cannot be present to give their talks. The important thing is that the connection between the two rooms is bio-directional: people should be able to ask questions from each room. Michele Weber has offered to go to the hotel on Saturday 5 June to try to report back if something is not working as expected or if some extra material is needed. All the speakers should be in the same room and the other participants will be randomly assigned to the two conference rooms.

The microphones for the questions should be available in the two conference rooms with somebody bringing them to the people. Every time the microphones are used they should be disinfected.

AB → check with the Hotel on the safety (COVID) measures during:

- Registration
- Lunch/dinner: are shifts needed? Queuing for the buffet?
- Conference room
- Poster session

AB will send a request to all participants to have a COVID test the day before the meeting, which will be on a voluntary basis, but strongly recommended.

The speakers should be contacted reminding them the time that has been allocated: it will be important to be on time for lunch and allow some distancing in arriving at the buffet area.

Armin presents the timetable of the Young Scientists Flash talks and the poster session. The poster session will be held in a third conference room (301/309) to have more space to walk around. There are

22 posters registered now. We just have to check that there are no more than 50 people in the room at the same time.

Friday afternoon will be dedicated to the Young Scientists; senior participants are very welcome there, but it's mainly devoted to the young. Armin will contact all the representatives for the presentations of the Institutes. The young scientists' talks will not be broadcast, and there will be no hybrid poster session.

The photo will be taken at 16:00 on Thursday, before the coffee break; Steven Schramm will bring his camera. The photo will show all participants wearing masks.

The EB discusses the Board agenda. To elect the two EB candidates (after their short speech) we can hold a secret election, with papers. After the vote, the EB vice-chairs will declare if they stand for election to be CHIPP Chair and an election for the Chair can be held in secret, with papers. The EB decides not to allow for electronic votes via ZOOM; every Board member will have all the material well in advance to decide and to designate a proxy.

Another item in the agenda is about the SCNAT funding request for 2022. This year the requests will be: 1) IPPOG membership fees 2) Dialogue with society (articles for the SCNAT portal); the EB discusses the possibility of having another event dedicated especially to the Young Scientists. A brainstorm at the Board is necessary to see who can organize it, where and when. AS will discuss with Florencia Canelli if the FCC-ee Workshop in 2022 needs funding. With respect to the competitive project funding of particle physics in Switzerland, the EB suggests that a Board working group (led by selected EB members) is created where the general situation and possible measures are discussed. Individual PIs can share and report their experience with this group. Eventually, guidelines for the CHIPP community and more interaction with the funding agencies could result. The EB discusses the Plenary agenda. The representatives of the different committees are asked to send Angela a slide with a short summary about the committee activities; RW will present it.

7. CHIPP Prize

GI announce the CHIPP Prize winner for 2021; the EB fully approve the choice of the Prize committee. The winner will be announced at the Plenary meeting Friday, 11 June; the talk will be given at the SPS Annual meeting in Innsbruck.

C. Items for information

11. CHIPP Function & Task nominations

AB reports about the nomination received.

13. Status of recent & future meetings

10-11 June 2021

CHIPP Board/Plenary

29-3 July 2021

SPS/OPG. Joint Annual Meeting (Innsbruck) 2021