

to the
Members of the
Swiss Society of Clinical Pharmacology and Toxicology

PRESIDENT:

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Ihr Zeichen

unser Zeichen
HKu

Geneva, May 20, 2015

Minutes of the 2015 SSCPT General Assembly

Date: Wednesday May 20, 2015

Time: 17:00 - 18:00

Location: Congress Center Basel, Room Samarkand

Participants: Marie Besson, Markus Blum, Thierry Buclin, Alessandro Ceschi, Haithem Chtioui, Ivanka Curkovic, Adrian Derungs, Karin Fattering, Francois Girardin, Etienne Grandjean, Manuel Haschke, Alexander Jetter, Stephan Krähenbühl, Gerd Kullak-Ublick, Hugo Kupferschmidt, Victoria Rollason, Laura Rothuizen, Caroline Samer, Anne Taegtmeier, Stefan Weiler, Ursula Winterfeld.

Agenda:

- 1) Welcome
- 2) Approval of the agenda
- 3) Minutes of the last General Assembly (May 15, 2014, Geneva): Approval *Enclosure 1*
- 4) Report of the President and reports from the ressorts: Approval
- 5) Report of the Treasurer
 - Report on the accounts 2014 *Enclosure 2*
 - Report of the auditors on the accounts 2014 *Enclosure 3**
 - Approval of the accounts 2014
 - Approval of the budget 2016 (incl. membership fee) *Enclosure 4*
- 6) Décharge of the Executive Committee: Approval
- 7) Elections of the President and the Executive Committee *Enclosure 5*
- 8) Elections of the auditors *Enclosure 5*
- 9) Elections of new members *Enclosure 5*
- 10) SSCPT Young Scientist Award 2015
- 11) Granting of new SSCPT Titles (non M.D.s)
- 12) Communications and varia

1) Welcome:

Hugo Kupferschmidt (HK) welcomed the SSPTC members to the 34th 2015 General assembly (GA). A list of participants was distributed. HK sent the draft minutes of last GA with the enclosures in one file on May 4th.

2) Approval of the agenda:

The GA unanimously approved the agenda without any additions or changes.

3) Minutes of the last General assembly (May 15, 2014, Geneva)

The GA approved the minutes.

4) Report of the President and reports from the ressorts: Approval

Ad activities of the executive committee:

HK presented the activities of the EC. The 2013 EC meetings were held on February 7, March 20, June 5, August 21, October 30 and December 4. The retreat was held on Feb 7, 2015.

The rules and responsibilities (and delegations) represented in the EC were presented by HK and no changes were requested from the GA. HK pointed out that they were no more representation on the FMH SIWF board (Vorstand), IUPHAR and EPHAR (open positions). HK explained that a working group had been formed on DRG/Tarmed (Thierry Buclin, François Girardin, Manuel Haschke, Alexander Jetter).

Ad meeting and congresses:

The following events took place in 2014:

- 2014 SSPT spring meeting (Bern, April 3)
- 2014 EACPT meeting in Nijmegen
- 16th annual congress of clinical pharmacology of the german and austrian clinical pharmacological societies (Köln, October 9-10)
- 2014 joint annual meeting joint with SGIM/ESCIM
- 2014 Eurotox Edinburgh (Sept 7-10)
- 2015 SSPT Spring meeting (Bern, April 23)

Ad postgraduate education/board examination:

Alexander Jetter (AJ) reported that two candidates were successful in 2014.

For 2015, 3 candidates have already registered for the exam. The examination dates are the followings: October 29 (written exam) and Dec (TBA). Deadline for application is May 31.

No training sites audits (visitations) were done in 2014 but several visitations are planned in 2014 (Lausanne, STIC).

AJ explained that an electronic logbook is under development on the SIWF homepage and has to be used from now on. For future candidates, a form has to be filled electronically with the supervisor (at least once a year).

The Continuous Education Programme (“Weiterbildungsprogramm”) has been revised and the modifications are the followings:

- a number of other internal medicines subdisciplines have been added to the general formation years
- carrying out or planning a clinical study (of any phase) is now mandatory
- GCP course is now mandatory

These changes will be official in June/July but there will be a transition period with the old regulation.

Questions raised from the GA:

Stephan Krähenbühl (SK) explained he would like more information regarding the logbook. It is now mandatory for every postgraduate education candidate (from 1st July 2015). It is the duty of the candidate to have the electronic logbook filled, and it has to be approved with the supervisor. This replaces the FMH certificates. SIWF gives information on how to fill the logbook, and HK pointed out there is a chapter on the logbook on the SIWF website.

Ad continuous education:

Manuel Haschke reminded the procedure for an event to be accredited and reported on the events that were approved in 2013, 2014 and 2015 (ongoing).

2013: 18 events (138 points)

2014: 11 events (81 points)

2015 (so far): 7 events (42 points)

HK thanked Manuel Haschke and Alexander Jetter for their work.

Ad Young Scientist Award:

There was only one application in 2014 so no award was given.

Ad postgraduate education sites:

HK reported on two topics:

1) Berne division of Clinical Pharmacology and Toxicology (jointly managed with Basel):

Bern joint collaboration with Basel now well established and they are currently negotiation with a new head of division.

2) Swissmedic site is under reorganisation in order to maintain a postgraduate education site.

HK reported that Swissmedic clearly expressed their plans to maintain postgraduate education and are currently reorganizing the site there.

SK and Markus Blum had no further comments.

Ad FMH and other professional organizations:

The EC members represented the SSPTC at the following meetings: 2 FMH chambers (May 8, October 30, 2014), SIWF plenary (November 6), SAQM (1 meeting), SCTO, SAMW (Nov 20)

Ad memberships:

HK reported on behalf of the secretary, Caroline Samer.

No membership update was yet available for 2015.

There were 144 existing members in 2014, 44 FMH specialists, 55% physicians, 16% pharmacists, 11% others, 20% no indication.

4 new members were welcomed in 2014 and 8 applications were received in 2015 (see below).

4 non-MD titles were given in 2014. There was one recent application. The EC has planned to do a revision of the by-laws for the non MD titles.

There was no progress yet on the examination for the non MDs.

Ad Clinical Toxicology:

SSCPT is represented in the Swiss Register for toxicologists by Martin Wilks (president of the registration committee) and has taken the role of supervisory board in nov 2012. The register has currently approx 140 members.

Ad "Grundlagen der Arzneimitteltherapie"

Gerd Kullak has agreed at the retraite to take the lead for the project to put together an editorial group. Actions are still pending for a web-based platform

The GA approves the President's report unanimously.

5) Report of the treasurer

- Report on the accounts 2014

Francois Girardin (FG) presented the financial report in details and commented on the 2014 financial statement (P&L, balance sheet).

The financial situation was qualified as good. Net profit is CHF 14'748.85.- due to an increase number of membership registration and EACPT interests.

Balance assets and liabilities were then presented by FG in details:

Total all liabilities are CHF 229'631.04.-

CHF 10'000.- are in debits (61 members have not paid the membership fees and year 2012-2013 fees).

Questions raised from the GA:

Markus Blum asks about the missing fees. FG explains that it is a difficult task to send reminders to everyone. 61 unpaid fees is the status of end of 2014 while the reminders were sent early 2015. HK explains the reminding process to track

the members who are not paying will be improved as Mrs Baistrocchi is doing a good job. Members who have not paid for several consecutive years will be excluded from the society.

SK raised of a question regarding the amount of money going to the mother society (1235.27.- CHF/year). This amount is based on the average membership fees paid. SK further enquired about the amount of money coming from the SGIM. HK has not seen yet the final account for SGIM 2014 but this represents less than CHF 1000.- and is decreasing with years. FG emphasises that members have to register as clinical pharmacologists to SGIM.

Laura Rothuizen asked to clarify why they are 115 invoices but 144 memberships. The reason is that some members are retired.

- Reports of the auditors on the accounts 2014

Laura Rothuizen presented the report of the auditors in full detail including the points raised during the audit (see enclosure). Stephan Russman could not be present at the GA. The auditors recommended the approval of the financial statement and discharge of the treasurer.

Questions raised and comments:

- There were EACPT additional benefits (pending payments from 2013).
- 1 person has paid for the «bases de la thérapeutique» but the book is in fact sold out. It is not known if he/she has received the book.
- Current interest rate are low, is there a way to get more benefits with no risks? Answer is no.
- We would need independant advise if we want to invest money but HK is reluctant to this option because this also would cost money.

- Approval of the accounts 2014

The GA approved the accounts of 2014 unanimously considering the auditor's report.

HK thanked the treasurer and the auditors for their work.

11) Approval of the budget 2016 (incl. membership fees)

HK presented the budget for 2016

Income:

- Expect 115 members: 11'500.-
- FMH examination (2 candidates): 1'800.-
- SGIM 2016: 1'000.-
- Interest: 100.-

Total income 14'400.-

Expenses:

- EC expenses: 5'000.- (more expected because increased board members)
 - membership fees: 1'300.-
 - website: 120.-
 - FMH examination: 2'500.-
 - bank administrative cost: 10.-
 - administration (secretary): 3'000.-
- Total expenses: 11'930.-

Net profit 2016: 2'470.-

The GA unanimously accepted the budget for 2016.

6) Décharge of the executive committee (see list below): approval

Hugo Kupferschmidt (President)
Caroline Samer (secretary)
Francois Girardin (treasurer)
Alexander Jetter (member)
Thierry Buclin (member)
Manuel Haschke (member)
Adrian Derungs (member)

The GA approved the discharge of the EC.

New board members applicants:

- Victoria Rollason, Pharm.D., Geneva University Hospitals, responsible for pharmacovigilance.
- Alessandro Ceschi, MD. From June 1st 2015, a small unit will start in Ticino, within the Internal medicine department that will provide pharmacological advice for all hospitals in ticino. A regional pharmacovigilance center will be integrated within this unit. Staff: 1 MD and 2 PharmD, 4 clinical pharmacists under the MD supervision, and rotation within internal medicine. The hope is to get accredited as a postgraduate training site.

There are currently no guidelines regarding the composition of the EC. SK suggests that the council thinks about the regional representation of the members.

HK asks if the GA agrees to elect the board as one round. The new board members are elected by the GA (absentions: 10).

7) Elections of the auditors

Laura Rothuizen is accepting to act as an auditor for one more year. She will inform HK before the 2015 retraite if she will continue afterwards.

The GA elected the auditors (Laura Rothuizen and Stephan Russman) unanimously.

8) Election of the new members

There are 8 applications for memberships:

- Bourquin Carole, Fribourg (sponsors : T. Buclin / J. Desmeules)
- Roulet Lucien, Sion (sponsors : C. Samer / J. Desmeules)
- Pfister Marc, Basel (sponsors: T. Buclin / J. Desmeules)
- Van den Anker Johannes, Basel (sponsors: T. Buclin / J. Desmeules)
- Müller Sabine, Bern (sponsors: S. Krähenbühl / A. Derungs)
- Caronzolo Dario, Bellinzona (sponsors: A. Ceschi / M. Bissig)
- Bohlender Jürgen, Bern (sponsors: S. Krähenbühl / A. Derungs)
- Guignard Bertrand, Geneva (sponsors: C. Samer / J. Desmeules)

Sabine Müller and Jürgen Bohlender introduced themselves in person to the GA. The GA approved anonymously all 8 applicants as new members.

CS will inform the new members.

Applause.

9) SSPTC Young scientist award 2015

The EC has received 2 applications this year. The award is given to Christel Bruggman congratulated and applause.

11) Communcations and varia

HK explained there will be a dinner after GA on the account of the society (Restaurant Besenstiel 19h)

Hugo Kupferschmidt thanked the members for their participation and closed the GA at 6.30pm.

Hugo Kupferschmidt, M.D.
President SSCPT



Caroline Samer, M.D.
Secretary SSCPT

