

# SGV Travel Grant Policy

To support its members for continuing education, the SGV has at its disposal a total amount of CHF 10'000. The SGV Board according to the state of the SGV finances can change this amount. Travel grants will be given to members either working in Switzerland or coming from abroad to Switzerland for a continuing education course or for projects related to the 3Rs. A first portion of funding of CHF 7'000 is allocated to early career members for continuous education purposes. The next portion of funding of CHF 3'000 is dedicated to members who will actively contribute to the 3Rs (i.e. a 3R course organizer, FELASA Days, etc). If by August 1<sup>st</sup>, there is still money available from the second portion, it will automatically be transferred to the first portion. The SGV Board will discuss exceptions.

## **Criteria to get a grant**

- Be or become a SGV member.
- Only courses with an importance in laboratory animal science (LAS), husbandry, breeding or experimentation with a gain of knowledge in the 3Rs will be acknowledged.
- Preference will be given to PhD students in their final student year or to postdoctoral fellows in their initial postdoctoral years.
- Candidates will be supported only if they actively participate to the meeting by presenting a poster or an oral communication.
- One grant per person will be allocated over a period of 4 years: CHF 500 to travel in Switzerland; CHF 1'000 to travel from EU to Switzerland or from Switzerland to EU or other destinations.
- One grant per research group per year. One grant per conference per year. Should another member apply for the same conference, the grant policy is based on "first-come, first-served".
- Short-Term Scientific Missions enabling young scientists to visit other laboratories, for instance to learn a new LAS technique will also be supported.
- At the end of the meeting or mission, a report will be sent to the Head of the SGV scientific committee for publication in the next SGV Newsletters.

## **Application**

Applications will be sent by email to the Head of the SGV scientific committee (isabelle.desbaillets@unibe.ch) by the laboratory principal investigator (senior scientist) at least 4 weeks before the beginning of the meeting/project/mission.

The application must include:

- First name, surname, position, and matriculation number of the young scientist
- Address and name of the research group
- Date, location, name of the course
- Scientific program of the course
- Argument about the importance of the course (see criteria to get a grant)
- Costs.

## **Decision bodies**

- The SGV scientific committee.
- For exceptions, the Head of the SGV scientific committee will transfer the application to the SGV Board.

## **Transfer of the grant to another person**

- The grantee will provide specific information to the Head of the SGV scientific committee at least 3 weeks before the meeting. The SGV scientific committee will then decide whether or not to transfer the grant.

## **Transfer of the grant to another meeting/course**

- If the grantee wishes to transfer her/her grant to another course, she/he will contact the Head of the SGV scientific committee.